

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Tel 07896879414 email ashtonunderhill@yahoo.co.uk

Minutes of the Parish Council Meeting held on Tuesday 1st May 2018 @ 6.30pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith(Chair), Cllr Rowley, Cllr Hague, Cllr Cope, Cllr McIntyre, Cllr Wood & Cllr Barker

In attendance: Clerk, Cllr Hardman

Apologies: Cllr Darby

1. Election of chair: Cllr Smith was proposed by Cllr McInture and seconded by Cllr Hague. Cllr Smith accepted this post and signed the declaration of acceptance of office.
2. Election of vice chair: Cllr Rowley was proposed by Cllr Smith, seconded by Cllr McIntyre. Cllr Rowley accepted this post
3. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. Standing orders, financial regulations and the code of conduct were adopted. It was agreed that Cllr Wood would update the risk assessment in accordance with the lengthmans duties.

ACTION MW

5. Council's scheme of delegation, members were appointed to the following:
 - o Staffing committee – Chair and vice chair
 - o Planning committee – Chair would co-ordinate
 - o Clerk's finance support group – Chair, Vice Chair and Cllr McIntyre
6. Councillors were appointed to the following roles :
 - Footpaths officer - NM
 - Tree warden - NM
 - Lengthsman - SS
 - PACT - KR
 - Flooding - SH
 - Highways - SS
 - Communications - KR
7. Councillors were appointed to the following outside bodies:
 - Two councillors to the Worcestershire CALC Area Meeting – Wood & Barker
 - Social Centre - DCA
 - Bredon Hill Conservation Group - MW

11. The minutes of the last Parish Council Meeting, March 2018 were agreed as true and correct

12. District and County Councillors' reports: for information. (Items raised for decision will appear on the agenda for the next meeting.)

Willow Cottage.

I have received the following information from the enforcement officer looking into this:

"I have received some correspondence from an agent who is working on behalf of Mr Gilder. He has suggested that the intention is to implement the permission for the renovation and extensions of Willow Cottage and also the erection of 2 cottage style dwellings (planning ref – 15/00990).

After discussing this with my line manager, Paul Clements, I intend to wait for the pre-commencement conditions to be submitted and also discharged and then works can then commence as opposed to serving a section 215.

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Both Mr Gilder and agent are aware of the permission lapsing (21/8/2018) and also that conditions can take up to 8 weeks to be discharged so time is certainly critical, but this is a positive step.

As soon as I receive an application to discharge the pre-commencement conditions I will update you accordingly." With luck there may be some movement on this site.

Allocation Site opposite Bredon Hill Middle School.

I have been involved in pre-application discussions with the planning officer over this site. I hope that the application when it is finalised will take the Parish Council's concerns on board.

13. Progress Reports

- a. Social Centre, approached the PC to double their grant of £2500 this year. The council agreed that they do not have the funds in this financial year but would consider helping further with fundraising for the Social Centre. The PC reminded the Social Centre that there is £2500 going to them from the New Homes Bonus
- b. Bredon Hill Conservation Group
Limited attendance due to various apologies for absence. This pre-cluded any meaningful discussions to many of the agenda points. Update on Allens Caravans application at Comberton Golf Course - Written Appeal is pending, has been sent to the Planning Inspectorate, but not posted as yet. Mitton Bank (alternative proposal to the MOD site development) - No action since the developers told the GCT-JCS inspector that they would be submitting an application for 500 houses last October. Possibly waiting on the new Policy Framework or that the proposal was in conflict with current Neighbourhood Plans and are pending review of the SWDP. Long Carrant View planning appeal to the Planning Inspectorate has now been posted. 17/0062/CU information now available on website. Next meeting to be held at Ashton Under Hill on 17/10/2018 and chaired by AUH representative, booking will be made by Sally Harte, costs to be met by AUH PC.
- c. PACT, Annual police report circulated
- d. Lengthsman
Brian Arrowsmith doing a very good job.

Bus shelter and notice boards need another coat of teak oil ACTION SS
- e. Vehicle Activated Sign -
 - The sign will be moved back 1/2 way from where it is now and the 30 sign as it has to be 100m from the 30 sign. As the sign lights up when you are about 80-90m away it will light up just after you have gone through the 30 sign.
 - It was felt that the most effective signs are the ones that show what speed the driver is doing. Chair agreed to get costs and include this in the budget for 2019/20
 - Sign is not up at present as a new bracket is required. Agreed to ask the Lengthsman to purchase one. ACTION SS
- f. Flooding, reported flooding by the chapel, Cllr Hardman agreed it may be possible to link the drains - no formal response received. Station house, culvert has been cut out but more needed to be done. Drain issues opposite Little Thatch has been reported ACTION SS
- g. Highway, vehicles driving on verge in Beckford road is still an issue. Chair has written to bus company and highways providing photo evidence, it was agreed the chair would speak to bus companies re the agreement made a few years ago regarding buses going alternative ways to each other on Beckford Road and A46. Another alternative discussed is to ask highways to put in a passing spot. ACTION SS
 - Chair has written to Highways highlighting the issue of traffic on the A46 turning into ~~the~~ Long Carrant residential park. Cllr Hardman agreed that Highways did not widen the entrance adequately. He is meeting with Highways England at the end of June and will raise it then. They have the remit to address this properly.

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- h. Trees in the Parish, no report
- i. Communications, new website being developed, awaiting Alpha version
- j. Compliance and data protection, Cllr Wood was elected as the Data protection officer. Councillors agreed to set up parish council email addresses. Clerk purchased a lockable filing cabinet.

ACTION ME/MW

- k. SmartWater – purchased 100 from SmartWater and 50 from Crophorne Parish Council. Chair will get kits out to everyone who has signed up, and create an action plan to go door to door to encourage sign up from others. **Action SS**

14. Planning application notifications

15. 18/00632/FUL	Chandler's Chandlers -End Ashton Under Hill Evesham WR11 7UT	Residential development consisting of 1no. self-build infill dwelling and detached garage with associated landscaping and access	Pending decision
18/00537/FUL	Doricot Elmley Road Ashton Under Hill Evesham WR11 7SJ	Residential development consisting of 1no. self-build infill dwelling and detached garage with associated landscaping and access, following part demolition of existing structures	Approved
18/00498/HP	Foster Cottage Elmley Road Ashton Under Hill WR11 7SN	Replacement of 4 sash windows on the front of the house from single glazed units to double glazed. Replace front door like for like in solid oak.	Approved
18/00519/HP	Hollymount Elmley Road Ashton Under Hill Evesham WR11 7SW	Alterations/extension to store building to provide annexe accommodation and garage to existing dwelling (resubmission of 17/01479/FUL)	Approved

15. Finance

15.1 Bank balance as at the end of March 2018

Business account	-	£5991.57
Savings	-	£3318.96

15.2 The end of year accounts were signed as true and accurate.

15.3 Payments below were approved

SmartWater	Purchase of SmartWater packs	£1080.00
Zurich	Insurance	£ 336.90
St Barbara's Church	Grant	£1700.00
M English	Office Equipment (Data laws)	£240.21
M English	Wages & expenses	£630.00
Brian Arrowsmith	Strimmer & Weed killer	£61.66
CALC	Subscriptions	£502.87
S. Smith	Physio Control – posts	£140.40
S. Smith	Salt Merchant – salt	£113.76

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15.4 The Parish Council proposed to make a discretionary donation towards the purchase of a vehicle "Build for Barney campaign". Cllr Hardman agreed to look into the possibility of making a donation from County.

16. Correspondence for Information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

17. Clerk's report on Urgent Decisions since the last meeting.

- Pink Truck intend on developing the site further and will make good once completed
- Parking outside Elmley Road – Rooftop – County Council ~~are-is~~ not prepared to pay for additional parking. Rooftop have agreed to get a quote.

18. Councillors' reports and items for future agenda: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Verges outside Hollymount agreed to move the posts or add extra **Action SS**
2. Street signs need replacing – Baker's Lane & Elmley Road, **SS to report**
3. Kissing gate needed to be put in –off wood track **Action NM**

With no further business to discuss the meeting closed at 7.30pm

Date of next meeting: 10th July at 7pm in the Green Room

.....(chair)

.....(date)